

## POINTS BASED SYSTEM APPENDIX 9 (APR 2012) TIER 4 (CHILD) STUDENT SELF-ASSESSMENT

This form is for use outside the UK only This form is provided free of charge.

For official use only

## **▶ READ THIS FIRST**

This form must be completed in blue or black ink.

Please ensure you submit all relevant, original documents as indicated in the sections. It is better to explain why you do not have a document than to submit a false document. Your application will be automatically refused and you may be banned from coming to the UK for 10 years if you use a false document, lie or withhold relevant information. You may also be banned if you have breached immigration laws in the UK. If you qualify for our differentiation arrangements you will normally be required to provide fewer evidential documents with your application. Where you are exempt from having to provide a document, or group of documents, you must still complete the relevant sections to confirm you meet the requirements and you hold the evidence in the manner required. The UKBA reserves the right to request the full range of documents from Tier 4 students in all cases.

An applicant aged over 16 can choose to apply either as a (Child) Student or a (General) Student and meet the appropriate criteria. A (Child) Student aged 16 or over will be granted a maximum length of leave of 3 years.

Please ensure you also complete the main Personal Details form.

Part 1 About You	
1.1 Given name(s)	1.2 Family name
Part 2 Parent/Guardian details	
Parent/Guardian 1 2.1 Give your parent or guardian's given name >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	2.2 Give your parent or guardian's family name
2.3 Give your parent or guardian's full contact address, including postal code.	2.4 Give details of your relationship to your guardian
Parent/Guardian 2 (if applicable) 2.5 Give your parent or guardian's given name	2.6 Give your parent or guardian's family name
2.7 Give your parent or guardian's full contact address, including postal code.	2.8 Give details of your relationship to your guardian

2.9 Give the full address of where you will be residing in the UK including the postal code. If this is not known and your sponsor is arranging your accommodation give the contact details of the person doing this, and/or the temporary address you will use on arrival.	2.10 You must provide a letter of consent to this application from your parent(s) or legal guardian. Put a cross (X) in the box to confirm you have done so (See the Tier 4 Policy Guidance for details of of what this must contain).
2.11 Will you be travelling to the UK alone? Put a cross in the release.  Yes - Go to Part 3	evant box  No - Complete Question 2.12
2.12 Provide full details of up to two adults who will accompany	
Full name	Full name
Address including postal code	Address including postal code
Telephone No.	Telephone No.
Nationality	Nationality
Passport No	Passport No
Exact relationship to you	Exact relationship to you
Part 3 Tier 4 Sponsor (Education Provider	) contact details
3.1 Give the full name of your Tier 4 Sponsor	
3.2 Give your Tier 4 Sponsor's Licence Number >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	3.3 Give the full address of your Tier 4 Sponsor including
	postal code

4.1 Give the title of your course of study >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	4.2 Give the academic level of the course or qualification awarded when the course is finished. For example the Nationa Qualification Framework level; or for English language course the CEFR level should be given e.g. B2.
4.3 Give the start and end dates for your course of study >>> From  D D M M Y Y Y Y Y To D D M M M Y Y Y Y Y Y	4.4 Give the full address of your primary site of study, includir postal code. See the Tier 4 Policy Guidance for an explanation o primary site of study.
Part 5  Attributes You should refer to the Immigration You require 30 points from this part, or your application of Acceptance for Studies (CAS) Select to confidence for Studies (CAS) Select to confidence for Studies (CAS)	ation will be refused.
of Acceptance for Studies, Put a cross (x) in the box	
5.2 What is your Confirmation for Acceptance >>>>>>	
5.2 What is your Confirmation for Acceptance >>>>>> of Studies Number?	otions applies.
5.2 What is your Confirmation for Acceptance >>>>>>	otions applies.  Undertaking a post as a Sabbatical Officer (for an applican 16 or 17 years old) - Go to Question 5.7
5.2 What is your Confirmation for Acceptance >>>>>> of Studies Number?  5.3 Put a cross (X) in the relevant box to confirm which of the operation of the operat	Undertaking a post as a Sabbatical Officer (for an applican
5.2 What is your Confirmation for Acceptance >>>>> of Studies Number?  5.3 Put a cross (X) in the relevant box to confirm which of the operation of Studying - Go to Question 5.4	Undertaking a post as a Sabbatical Officer (for an applican
5.2 What is your Confirmation for Acceptance >>>>>> of Studies Number?  5.3 Put a cross (X) in the relevant box to confirm which of the operation 5.4  Studying - Go to Question 5.4  5.4 Put a cross (X) in the relevant box to indicate your age.	Undertaking a post as a Sabbatical Officer (for an applican 16 or 17 years old) - Go to Question 5.7  Under 16 years - Go to Part 6  You must send all of the original certificate(s) of qualification
5.2 What is your Confirmation for Acceptance >>>>>> of Studies Number?  5.3 Put a cross (X) in the relevant box to confirm which of the operation of Studying - Go to Question 5.4  5.4 Put a cross (X) in the relevant box to indicate your age.  16 years or over - Go to Question 5.5  5.5 Unless you are exempt under differentiation arrangments, you and/or original transcripts of results that are listed in the CAS. You have done so if this applies to you  5.6 Have you been assessed by the sponsor by other means, for	Undertaking a post as a Sabbatical Officer (for an applican 16 or 17 years old) - Go to Question 5.7  Under 16 years - Go to Part 6  You must send all of the original certificate(s) of qualification for must get this information from your Tier 4 sponsor.  Put a cross (x) in the box to confirm evidence not required under guidance but held by applicant
5.2 What is your Confirmation for Acceptance >>>>>> of Studies Number?  5.3 Put a cross (X) in the relevant box to confirm which of the operation of Studying - Go to Question 5.4  5.4 Put a cross (X) in the relevant box to indicate your age.  16 years or over - Go to Question 5.5  5.5 Unless you are exempt under differentiation arrangments, you and/or original transcripts of results that are listed in the CAS. You have done so if this applies to you	Undertaking a post as a Sabbatical Officer (for an applican 16 or 17 years old) - Go to Question 5.7  Under 16 years - Go to Part 6  You must send all of the original certificate(s) of qualification for must get this information from your Tier 4 sponsor.  Put a cross (x) in the box to confirm evidence not required under guidance but held by applicant
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Part 6

**Maintenance (Funds)** You, or your parent/legal guardian, must have a minimum level of funds to cover your course fees and support yourself. You should refer to the Immigration rules and Tier 4 Policy Guidance. You need 10 points from this part, or your application will be refused.

6.1 Will you be studying and boarding in a Residential Ind	ependent School? Put a cross (X) in the relevant box.	
Yes - Go to Question 6.2	No - Go to Question 6.5	
6.2 Residential Independent School >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>		
The figure should be the same as in the CAS which will be use	is course rees and board or loughly rees).	
6.3 Have any of your School Fees been paid? Put a cross  Yes - Enter the amount in the box below then  Go to Question 6.4	No - Go to Question 6.27	
£		
6.4 Put a cross (X) in the relevant box to show what docum	ent has been provided as evidence of payment then go to question 6.27.	
Shown in the CAS An official	original receipt Evidence not required under guidance, but held by applicant	
<ul> <li>6.5 Non-residential school /college fees</li> <li>How much are the fees for your course of study? The figure will be used as the specified evidence for this.</li> <li>If you are beginning a new course give the fees for the first your course give the feet give the fees for the first your course give the feet give give the feet give give giv</li></ul>	should be the same as in the CAS which	
<ul> <li>If you are beginning a new course give the fees for the first year of the course, or for the entire course, if it less than one year's duration.</li> <li>If you are applying for a further period of leave to continue and existing course, give the course fees that you still need to pay to the end of the current academic year, if you are part way through the year; or for the next academic year if you will continue on your course at the start of the next academic year. If you have no course fees to pay put £0.00 in the box.'</li> </ul>		
6.6 Have any of your course fees been paid? Put a cross (X) in the relevant box.  Yes - Enter the amount in the box below then Go to Question 6.7  No - Go to Question 6.8		
£		
6.7 Put a cross (X) in the relevant box to show what docu	nent has been provided as evidence of payment.	
Shown in the CAS An official	original receipt  No evidence provided, but held by applicant	
6.8 Student accommodation		
Put a cross (X) in the relevant box to confirm your residential s  You will be staying in the United Kingdom with a resider		
British citizen or other United Kingdom resident who is close relative or in a private foster care arrangement (Se Tier 4 Policy Guidance for definitions of close relative ar private foster care arrangement) Go to Question 6.9	guardian who will be accompanying you to the United Kingdom - Go to Question 6.14	
You will be the second or subsequent child in the family g in the United Kingdom on a (Child) Student visa accompass by a parent or legal guardian - Go to Question 6.16		
6.9 Private foster carer or close relative >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>		
<b>6.10</b> You must provide an original, letter from your parent done so.	or legal guardian. Put a cross (X) in the box to confirm you have	
6.11 Will you be living in a private foster care arrangement? Put a cross (X) in the relevant box.		
Yes - Go to Question 6.12	No - Go to Question 6.13	
6.12 You must provide the documents listed. Put a cross (  A copy of the letter of notification to the local authority the child will be under the care of a private foster carer;	·	

6.13 You must provide confirmation that the intended carer legally box to confirm which document you have provided. Then Go to Ques	
Notarised copy of the foster carer's current British citizen/ EU passport.	Notarised copy of the foster carer's current passport or travel document endorsed to show that the holder has
Notarised copy of the intended carer's certificate of naturalisation/registration as a British citizen.	Indefinite Leave to Remain (ILR) in the UK.
6.14 First child staying with parent or legal guardian >>>>>	
You must have £1500 for each calendar month of your course up (The £1500 is made up of £900 for the parent/legal guardian and £600 See the Tier 4 Policy Guidance for a full explanation of maintenance of will require and enter this in the space provided.	of or the (Child) Student).
6.15 Put a cross in the box (X) to confirm you have, or >>>> your parent/legal guardian has, access to sufficient funds to cover this amount.	Go to Question 6.27
6.16 Second or subsequent child staying with a parent or leg You must have £600 for each calendar month of your course up to (See the Tier 4 Policy Guidance for a full explanation of maintenance of will require and enter this in the space provided.	o a maximum of 9 months.
6.17 Put a cross in the box (X) to confirm you have, or >>>>> your parent/legal guardian has, access to sufficient funds to cover this amount.	Go to Question 6.27
6.18 16 or 17 years old living independently Put a cross (X) in the relevant box to confirm which of the circumstance	es apply.
Initial application - Go to Question 6.19	
Further period of study following a course of less than 6 months	(No reduced maintenance level) Go to Question 6.19
Further period of study following a course completed more than 4	months ago (No reduced maintenance level) Go to Question 6.19
Application for a further period of study and you have an establish (see Tier 4 guidance for an explanation). Go to Question 6.22	ned presence and so qualify for the reduced maintenance
<b>6.19 Initial application</b> Put a cross (X) in the relevant box to confirm your primary site of study. See the Tier 4 Policy Guidance for an explanation of the Inner London	
Inside the Inner London Boroughs Go to Question 6.20	Outside the Inner London Boroughs Go to Question 6.21
6.20 You must have £900 per month to cover maintenance > in the UK (up to a maximum of 9 months). See the Tier 4 Policy Guidance for a full explanation of maintenance charges. Calculate the amount you will require and enter this in the space povided.	<b>6.21 You must have £700 per month to cover maintenance in the UK (up to a maximum of 9 months).</b> See the Tier 4 Policy Guidance for a full explanation of maintenance charges. Calculate the amount you will require and enter this in the space provided.
£ Go to Question 6.25	£ Go to Question 6.25
<b>6.22</b> Further period of study (established presence)  Put a cross (X) in the relevant box to confirm your primary site of study.  London Boroughs and how to assess your primary site of study.	See the Tier 4 Policy Guidance for an explanation of the Inner
Inside the Inner London Boroughs Go to Question 6.23	Outside the Inner London Boroughs Go to Question 6.24
6.23 Put a cross (X) in the box to confirm you have £900 >>>> per month to cover maintenance in the UK (up to a maximum of 2 months). See the Tier 4 Policy Guidance for a full explanation of maintenance charges. Calculate the amount you will require and enter this in the space provided.	6.24 Put a cross (X) in the box to confirm you have £700 per month to cover maintenance in the UK (up to a maximum of 2 months). See the Tier 4 Policy Guidance for a full explanation of maintenance charges. Calculate the amount you will require and enter this in the space provided.
£ Go to Question 6.25	£ Go to Question 6.25

	The second secon	Tier 4 spo	onsor? Put a cross (X) in the relevant box.
Yes - Enter the amount in the box Go to Question 6.26	below then		No - Go to Question 6.27
£ see Tier 4 gu	uidance for limit.		
6.26 Put a cross (X) in the relevant bo	x to show what document	t has bee	en provided as evidence of payment.
Shown in the CAS	An official, origi	inal receip	pt Evidence not required under guidance, but held by applicant
6.27 <b>Showing funds</b> Do you receive support from a financ (See Tier 4 Policy Guidance for definition			order Agency definition of a financial sponsor?
Yes - Go to Question 6.28			No – Go to Question 6.30
6.28 Put a cross (X) in the relevant be	ox to confirm what eviden	ice of off	ficial financial sponsorship you have provided.
An original letter to confirm the fir	nancial sponsorship from the	e Govern	nment or official financial sponsor.
You are receiving official financial and details of the financial sponsor			ed sponsor (e.g. a scholarship or bursary),
Evidence not required under guid financial sponsor, held by applica		onfirm the	e financial sponsorship from the Government or official
6.29 Complete the box(es) to indicate expenses. For Course fees	how much the official fina		ponsor or Government sponsor is paying towards your
			valite lance
£		£	
6.30 Do you have any fees and maint	enance still due for paym	ent? Put	t a cross (X) in the relevant box.
Yes - Complete the boxes belo	w		No - No money due, no evidence needed Go to Part 7
Course fees/Boarding fees >>>>>>	£		No - No money owed, no evidence needed
Maintenance >>>>>>>>>>>>>	£		
Total >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	£		
6.31 Put a cross (X) in the relevant boxes to indicate what evidence of funds has been supplied to cover all maintenance and fees which you still need to pay. All documents must be originals. The funds must have been in your (or your parent or legal guardian's) bank account/building society account for 28 days prior to the date of your application.			
Personal bank or building society	statements		Savings or building society pass books
Letter from a bank or building soot the agreement of a loan	ciety confirming funds or		Letter from a regulated financial institution confirming funds or the agreement of a loan.
Evidence not required under guid applicant	ance, but held by		
	itly verified by the UK Borde	er Agency	which are not in English or Welsh must be accompanied by a y. The original translation must contain confirmation from the

• the translator's contact details.

• the translator's full name and signature, and

Part 7 Summary Sheet		
Please complete the summary sheet below, listing the points you have claimed and the documentation provided. You must provide the required evidence as specified in this application form and the Tier 4 Policy Guidance. All documents must be originals unless otherwise stated. Failure to submit required evidence is likely to lead to refusal of the application.		
Points Scoring Area	Points Claimed	Documents provided/held by applicant (please list)
Possession of a CAS (30 points)		
Maintenance (Funds) (10 points)		
Total		
I confirm I have completed the separate Applicant's signature (if aged 12 or over, or		and accept the contents of the declaration.  Date  D D M M Y Y Y Y Y
Parent/Legal Guardian's signature		Date D D M M Y Y Y Y
YOU MUST SUBMIT A PAPER COPY OF THIS APPENDIX WITH YOUR SUPPORTING DOCUMENTS. ENSURE YOU ALSO COMPLETE THE PERSONAL DETAILS FORM FITHER ON PAPER OR ON LINE. YOU SHOULD SIGN THE DECLARATION AND SUBMIT		

THIS WITH YOUR OTHER DOCUMENTS.